

IN THE CLAIMS

Claims 1-12. (canceled).

Claim 13. (new) An information processing apparatus comprising:

a display device configured to visually present information as an electro-optical image;
an input device formed on the display device and configured to input information from an

owner;

a storage device configured to store owner information inputted from the input device by the owner and to store a plurality of documents inputted from the input device by the owner;

a processor coupled to the display device, the input device and the storage device, and configured to execute the processes of:

- (1) displaying a first icon that can be used for opening a registration page;
- (3) displaying a second icon that can be used for opening an information page;
- (3) displaying the registration page on the display device as an electro-optical image, responsive to the first icon being selected using the input device;
- (4) inputting owner information written on the registration page by the owner using the input device;
- (5) storing the owner information inputted by the owner in the storage device;
- (6) displaying the information page on the display device as an electro-optical image, responsive to the second icon being selected using the input device;
- (7) inputting document information written on the information page by the owner using the input device;
- (8) automatically adding the owner information at a predetermined position on the information page by duplicating the owner information stored in the storage device;
- (9) storing the document written on the information page and the owner information added on the information page in the storage device; and
- (10) displaying the document with the owner information added automatically, when the document stored in the storage device is opened by the owner.